

**WESTON AND BASFORD NEIGHBOURHOOD PLAN**  
**STEERING GROUP**  
**MINUTES OF MEETING**  
**HELD 22<sup>nd</sup> NOVEMBER 2016**

<b>PRESENT</b>	Councillor J Cornell (Chairman) Councillors J Densem and T Gill Mr D Fanstone
<b>APOLOGIES</b>	Councillor J Chambers and P Grant
<b>IN ATTENDANCE</b>	Mr A Thomson

**MINUTES**

**AGREED** That the minutes of the meetings held on 25<sup>th</sup> October and 8<sup>th</sup> November 2016 be approved as a correct record.

**HOUSING NEEDS SURVEY**

This had now been printed and was being delivered. Returns were requested for 11<sup>th</sup> December 2016. Residents' comments on the draft policies were requested by the end of December.

The Neighbourhood Plan Banners were in place and Notice Boards and website would be used to publicise the survey.

**NEIGHBOURHOOD PLAN**

Members considered those appendices which had been completed, others would be included on completion.

Councillor T Gill was to consider the possible views and vistas using Google Earth for regulation 14 submission and these would be replaced by photographs for the final Plan.

AT, JC, JD and J Ch. will be meeting up with Colin Todd and the Wistaston/Willaston Group on 5<sup>th</sup> December to fine tune the mailing arrangements for the Reg 14 consultees.

**FINANCE**

A further application was to be made to locality for grant aid in the region of £1500.00 which was unlikely to be approved before February 2017 and would need to be spent before 31<sup>st</sup> march 2017

It was possible to apply for up to £9000 over the 3 year period to 2018.

6 days of Consultancy time had been paid for and more was available at the agreed rate. It was anticipated that a further 3 days would be required at a cost of £1000 and 50 copies of the Regulation 15 document would cost £300.

Arrangements would be made to vire £1000.00 from Parish Council funds into the Neighbourhood Plan account

Mr A Thomson would update the project schedule for the next meeting.

It was hoped that the Reg 14 package could be brought together at the next meeting. We needed to be submitted no later than 10<sup>th</sup> December.

**AGREED:** That the next meeting be held on Tuesday 6<sup>th</sup> December 2016 at 1.30pm.