

**WESTON AND BASFORD NEIGHBOURHOOD PLAN
STEERING GROUP
MINUTES OF MEETING
HELD 12th MAY 2016**

PRESENT Councillor J Cornell (Chairman)
Councillors J Chambers, J Densem and P Grant
Mr D Fanstone

IN ATTENDANCE Mr A Thomson

APOLOGIES Councillor T Gill

MINUTES: Agreed: That the minutes of the meeting held 6th April 2016 be approved as a correct record.

PUBLIC ENGAGEMENT EXERCISE

The Group considered the arrangements for the next stage of public engagement which would take the form of a manned walk in exhibition along with feedback sheets.

Sessions had been arranged as follows:-

Englesea Brook Chapel Monday 16th May 4pm-7pm
Weston Church Hall Wednesday/Thursday 18th/19th May 4pm-7pm
Wychwood Village Hall Saturday 21st May 3pm-7pm

A check list was to be prepared to ensure that all the necessary documents and equipment were available at each session.

Neighbouring Parish Councils would be asked to inform their Members of the sessions and invited to attend.

Members indicated which sessions they would be available to attend to act as stewards, guide visitors through the exhibits and record any comments.

LOCALITY GRANT.

It was reported that the £142.50 which had been repaid to Locality was to be returned and would be put back into the Neighbourhood Plan Account.

DATE OF NEXT MEETING- to be arranged.