

**WESTON AND BASFORD NEIGHBOURHOOD PLAN
STEERING GROUP
MINUTES OF MEETING
HELD 19th AUGUST 2015**

PRESENT

Councillor J Cornell (Chairman)

Councillors J Chambers, J Densem, T Gill,
Mr D Fanstone

1. ANALYSIS OF QUESTIONNAIRES

It was reported that 329 replies had been received representing approximately 30% of households surveyed.

A letter had been published in the South Cheshire Chronicle urging residents to respond. It had been announced that the Local Plan Examination in Public was about to resume and representations were being made to ensure that the Parish Council would be represented at sessions discussing omission sites.

The completed analysis and summary of responses was to be available by 11th September and Mr G Cook was to be invited to analyse the comments at that stage.

The Chairman expressed his appreciation of the contribution of all those who had assisted with the analysis and data entering.

The Parish Council's Planning Consultant, Andrew Thomson was to be invited to the next meeting of the Steering Group.

2. CONSULTANCY

The Group considered and approved the estimate of the fees payable to Andrew Thomson for his involvement in the project as submitted by Cheshire Community Action. The total sum of £5394 would be funded between Cheshire East and Locality grant aid.

The Housing Need Survey would be carried out by Cheshire Community action at a cost of approximately £2000.

Cheshire Wildlife Trust would carry out the Landscape Survey for £750 plus VAT.

3. DATE OF NEXT MEETING- To be arranged.