

**WESTON AND BASFORD PARISH COUNCIL**

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**MEETING TO BE HELD**

**THURSDAY 12<sup>TH</sup> SEPTEMBER 2013**

**WESTON CHURCH HALL, WESTON**

**7.30PM**

**David Owen DMA Clerk to the Council 22<sup>nd</sup> AUGUST 2013**

To All Members of the Parish Council  
Borough Councillors J. Clowes,  
J. Hammond and D. Marren, PC N Moore.

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE  
MEETING.**

**NOTES:**

Whilst the Parish Council welcomes and encourages the attendance of the Press and Public at its Meetings they are requested to enter and leave quietly and are reminded that the only time they are permitted to take part in the discussions is at the Public Question Time.

If you feel that there is a matter which should be brought to the attention of the Parish Council please contact the Clerk or any member of the Council in order that a suitable item may be included on a future Agenda.

There may be occasions when the Press and Public will be excluded from the meeting when the business under discussion is of a confidential nature for example matters affecting individual people, contractual arrangements or similar financial matters.

# **AGENDA-12<sup>TH</sup> SEPTEMBER 2013**

## **1. APOLOGIES FOR ABSENCE**

## **2. DECLARATIONS OF INTEREST**

Members to declare any personal or prejudicial interest which they have in any item on the Agenda and the nature of that interest. Members having such interests will leave the meeting during the discussion of the item and refrain from voting thereon.

Whilst the Clerk will offer guidance on the Code of Conduct it remains the responsibility of the Member to decide whether they have an interest on a particular item.

## **3. MINUTES OF MEETING HELD 11<sup>TH</sup> JULY 2013**

To approve as a correct record the Minutes of this meeting

## **4. MATTERS ARISING**

Damaged lamp posts Weston Hall and Wychwood Park/Village roundabouts.

## **5. WILDLIFE AMENITY AREA**

## **6. POLICE MATTERS**

PC. N. Moore to report on matters affecting the Parish.

## **7. SPEEDWATCH**

To receive a report on the operation of the Scheme.

## **8. HIGHWAYS MATTERS**

(a) Minor Highway schemes programme 2014/2015

(b) Whites Lane/Weston Lane Basford Traffic Management

## **9. PLANNING MATTERS**

(a) To receive, for information, the Minutes of the Planning Committee held 24<sup>th</sup> May 2013.

(b) Local Plan update

Chairman of the Planning Committee to report.

## **10. REPORT OF CHESHIRE EAST COUNCILLORS**

To receive reports from Cheshire East Ward Councillors on matters affecting the Parish.

## **11. PARISH COUNCILLORS' REPORTS**

Members are invited to report on any matters of interest to the Parish Council and to request items for inclusion on future Agenda.

## **12. OPEN FORUM-QUESTIONS FROM MEMBERS OF THE PUBLIC**

In accordance with the Standing Orders members of the public are invited to ask questions or address the Parish Council

## **13. FINANCIAL MATTERS**

### **(a) Authorisation of Payments**

(i) The following accounts have been paid since the July Meeting

Royal Mail Group Ltd-Licence for reply service	103.20
D G Owen Salary 1 <sup>st</sup> July to 31 July	
Stationery and Postages	554.69
CVS Cheshire East-Payroll services	48.00
Cowdalls Printers-Questionnaires/Envelopes	352.80
Weston Allotment Group-Rent/Water	875.00*
D Williamson July Invoice	182.75
BDO LLP External Audit Fee	120.00
ITEMS TO BE REIMBURSED BY WYCHWOOD VILLAGE HALL	
E-On Electricity	52.53
United Utilities –Water 24/4/13-24/7/13	41.78

\*Note-800.00 will be reimbursed by the Agents for the Land-owner

### **(b) To authorise the following payments:-**

Mr D Williamson Lengthsman

Mr D G Owen Salary 1<sup>st</sup> to 31<sup>st</sup> August 2013  
Stationery/Office expenses

(c) Audit Report 2012/2013

To receive the report of the External Auditor on the Accounts for Year-ended 31<sup>st</sup> March 2013.

**14. DATE OF NEXT MEETING – 17<sup>th</sup> October 2013**

**15. EXCLUSION OF PRESS AND PUBLIC**

The Council is recommended to RESOLVE: That in accordance with the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the remaining items of business on the grounds that the business to be transacted is of a confidential nature and the public interest would not be served by the disclosure of the information to be presented

**16. ALLOTMENTS**

Further to Minute Number 18 to receive a progress report.